



VILLE DE LAC-BROME
TOWN OF BROME LAKE

122, Lakeside road
Lac-Brome (Québec) J0E 1V0
Phone : (450) 243-6111 Fax : (450) 243-5300
<http://ville.lac-brome.qc.ca>

Request Certificate of authorisation REPAIR/RENOVATION

Reserved for the Municipality

Date of reception : _____ Date permit issued : _____
 Number of request : _____ Permit number : _____
 Roll number : _____ Zone : _____ Agricultural zone : Yes No

Owner

Name of owner : _____
 Address : _____
 City : _____ Province : _____ Postal code : _____
 Phone : _____ Cell : _____ Email : _____

Applicant

Same as owner

Name of owner : _____
 Address : _____
 City : _____ Province : _____ Postal code : _____
 Tel : _____ Cell : _____ Email : _____

Location

Address of work : _____ Lot # : _____

Work

Contractor

Name: _____
 Address: _____
 City: _____
 Postal code: _____
 Tel: _____
 RBQ NO: _____
 NEQ NO: _____

Person Responsible

Name: _____
 Tel: _____
 Email: _____
 Work starting date: _____
 Planned work completion date: _____
 Work value: _____



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Architect or Designer

Name: _____

Address : _____

City : _____ Province : _____ Postal code : _____

Tel. : _____ Cell. : _____ Email : _____

Information

Interior work

Exterior work

Dwelling units

Number of dwelling units created : _____ Number of dwelling units removed : _____

Bedrooms

Change in the number of bedrooms: Before: _____ After: _____

Use of building

Change in the use of the building : _____

Level

Basement First floor Storey

Room

Living room Kitchen Bathroom Laundry room

Bedroom Office Workshop Recreation room

Other : _____

Elements affected by the work

Gallery Fence Exterior siding Retaining wall Accessory building

Insulation Plumbing Interior walls Foundation wall Roof

Electricity Door Flooring Windows

Other : _____

Number of windows : _____



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Description of the work

Required documents

- Payment;
The cost is based on the value of the work.

Certificate of authorisation for renovations	
5 001. ⁰⁰ \$ et plus	3.⁰⁰ \$ / tranche de 1 000.⁰⁰ \$ Min. 20.⁰⁰ \$ Max. 300.⁰⁰ \$

**** We may request additional documents or information after reviewing your application. ****

Only the owner of the concerned property may apply for a permit or certificate. However, the owner may mandate another person to sign on his behalf using the proxy form available on the Town's website. The form must be submitted with the permit application request.

- Proxy or power of attorney form *(available on the Town's website).*

Signature

Signature of applicant: _____ Date : _____